

28<sup>th</sup> October 2024

*Dear parent/guardian,*

Lalor North Primary School is looking forward to another great year of teaching and learning and would like to advise you of Lalor North Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

School Council completes an annual review of the Parent Payment Policy and Parent Payment charges every year. The contributions families have provided have especially, made a huge difference to the special curriculum opportunities that we would otherwise not be able to offer.

These financial contributions will strongly assist us to continue to include the following.

- New one to One device (laptops) for each student, which includes maintenance and repair
- Our well-resourced STEM program - equipment
- New literacy and numeracy resources for classrooms
- Books and updated reading resources
- Improvements to classroom furniture and inclusive equipment for learning
- Celebrating concerts and special events, improve our classrooms and school
- Sustainable learning experiences
- Improved outdoor environment and play spaces
- Kitchen Garden program - cooking and garden projects

Your contributions have also enabled us to make excursions and incursions more affordable throughout the year as well. We are very proud of the educational programs and learning opportunities offered at Lalor North Primary School.

Lalor North Primary School makes every effort to keep the voluntary contribution requests to a minimum to be affordable for all parents

Please find attached the contribution schedule attached for **Grade Four.**

We encourage payments to be made by **Friday 13<sup>th</sup> December 2024.**

### Financial Support for Families

Lalor North Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities
- The Smith Family

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Elizabeth Bryan (Principal)

Ph: 03 9465 4922 | Email: [Lalor.north.ps@education.vic.gov.au](mailto:Lalor.north.ps@education.vic.gov.au)

### Payment methods

I will pay at the Office by Eftpos Machine or Cash

I have made the payment by bank transfer using below details:

**Lalor North Primary School Council Official - Commonwealth Bank**  
**BSB 063226 Account 10069429** Please use your child's name as the reference.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Yours sincerely,

*Elizabeth Bryan*

Principal

*Marija Pejoski Aleksovski*

School Council President

## 2025 SCHOOL YEAR - FOUR

Student Name:

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<b>Grade 3 Book Pack</b> (stationery, books, pencils, glue sticks, handwriting book etc)	
<b>Classroom consumables, materials &amp; equipment</b> <ul style="list-style-type: none"> <li>○ Art – paint, crayons, canvas, glitter, coloured paper</li> <li>○ Mathematics – numeracy resources</li> <li>○ English – book box</li> <li>○ Student Diary</li> <li>○ Classroom Library, Activities and learning centres</li> <li>○ Numeracy and Literacy resources and sets</li> </ul>	\$120
<b>Online subscriptions</b> <ul style="list-style-type: none"> <li>• Reading Eggs</li> <li>• Mathletics</li> <li>• Soundwaves</li> </ul>	\$30
<b>Digital Technology</b> – Leased Laptop includes maintenance/service/repair	\$30
Printing and photocopying of learning materials	\$20
<b>Total Curriculum Contributions</b>	<b>\$200</b>

Other Contributions - for non-curriculum items and activities	Amount
School Sports Victoria affiliation/Interschool Sport	NA
Student & Parent Communication (Compass)	\$30
First aid equipment	\$20
School grounds maintenance and improvements	\$20
<b>Total Other Contributions</b>	<b>\$70</b>

**Extra-Curricular Items and Activities – PROVIDED ON A USER-PAYS BASIS**

Lalor North Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

**These are provided on a user pays basis.**

Extra-Curricular Items and Activities	Amount
<ul style="list-style-type: none"> <li>○ School Camp (grades 4/5/6 only)</li> <li>○ Swimming (the cost will be subsidised to make it cost effective. It also will include buses to travel to the swim centre)</li> <li>○ Interschool sports program (grades 5/6 only)</li> <li>○ Excursion to be scheduled.</li> <li>○ Incursions to be scheduled</li> </ul>	\$TBA
<b>Total Extra-Curricular Items and Activities</b>	<b>\$TBA</b>

**Total Payable to Lalor North Primary School**

Category	Totals
Curriculum Contributions	\$200
Other Contributions	\$70
Extra-Curricular Items and Activities	\$TBA
<b>Total</b>	<b>\$270</b>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.